

Ref: CP/KAB

24th January 2022

Dear Student

Re: GCSE Examination Certificates 2021

Your examination certificates are waiting to be collected from De Lacy Academy reception. If you are unable to collect them in person you can nominate a person to collect them on your behalf – you will need to provide a signed letter of authority naming the person who will be collecting.

Proof of identity will be required for anyone collecting the certificates on your behalf.

The certificates will be available for collection until Friday 18th February at which time they will be returned to the Examination Board and there will be a charge to have them re issued.

Yours sincerely

K A Brittain

Mrs K Brittain
Examinations Officer